2023-2024 CFK Institutional Effectiveness Planning, Evaluation, Assessment, and Reporting Calendar

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE

Strategic Planning

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Academic			Sept 1 Enter SPOL objectives 23-23				Jan 26 Mid-year SPOL update				May 31 Close 23-24 SPOL objectives	
Admin	Jul 28 Enter SPOL objectives for 22-23						Jan 26 Mid-year SPOL update					Jun 30 Close 23-24 SPOL objectives
Directors & VP's			Sept 1 Approve SPOL objectives					Budget Planning	Budget Planning			
Deans			Sep 15 Approve SPOL objectives					Budget Planning	Budget Planning			
OIE	July 1 2023-2028 Strategic Plan Launch											

Program Review

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Deans, VPAA, President		Aug – Oct Program Review data dist.		Oct – Nov Program Reviews go to Curriculum Committee		Dec – Jan Program Reviews receive final approvals and are filed with IE						

Course Evaluation (*Flex Term evaluations planned according to course schedules)

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Faculty & Staff		Jul 18-Aug 4 Summer Semester C/Flex*	Sept 19 – Oct 6 Fall Semester A		Nov 07 – Dec 1 Fall Semester B & C			Feb 8- Feb 23 Spring Semester A		Apr 09 – Apr 26 Semester B & C/Flex*		Jun 05 – Jun 21 Semester A

Gen Ed & PLO Assessment

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
PT and FT Faculty		Aug 28 Faculty receive fall assignment(s)				Dec 11 Assessments due		Jan 15 Faculty receive spring assignment(s)			May 01 Assessments due	

Office of Institutional Effectiveness (OIE) Reporting & Survey Activities

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
OIE	AY23 Gen Ed/PLO Assessment results from Dean 2018-2023 Strategic Plan Review	Grad Exit survey AY24 launched	Grad Exit survey results for AY23	Annual Fact Book from IR								